

**KENT COUNTY BOARD OF COMMISSIONERS**

*Thursday, April 28, 2016  
Administration Building - Room 310*

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Meeting called to order at 8:30 a.m. by Chair James R. Saalfeld.

Present: Commissioners Antor, Bolter, Brieve, Chivis, Hennessy, Jones, Kallman, Koorndyk, Morgan, Ponstein, Shroll, Stek, Talen, Vander Molen, Vonk, Voorhees, Chair Saalfeld - 17.

Absent: Bulkowski, Mast - 2.

Invocation: Commissioner Vander Molen gave the invocation. The Pledge of Allegiance followed.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

- a) Approval of the Minutes of April 14, 2016, Meeting
- b) April 14 and 19, 2016, Finance Committee Meeting Minutes  
(Reports of Claims and Allowances)
- c) Resolutions:

4-28-16-29 – 2016 REMONUMENTATION GRANT BUDGET AMENDMENT / BUREAU OF  
EQUALIZATION

WHEREAS, pursuant to PA 345 of 1990, the State of Michigan Office of Land Survey offers an annual grant to counties for providing survey, monumentation, and remonumentation of public land survey corners consistent with the County's plan; and

WHEREAS, the 2016 budget, as adopted by the Board of Commissioners (Resolution #11-19-15-104), included a \$104,757 appropriation for the Remonumentation Grant; and

WHEREAS, the Bureau of Equalization has since been notified that the actual Remonumentation Grant is \$106,839 which requires an additional appropriation of \$2,082; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby appropriates an additional \$2,082 from the State of Michigan Office of Land Survey to the 2016 Remonumentation Program budget in the Special Project Fund.

Motion by Commissioner Vander Molen, seconded by Commissioner Shroll, that the Consent Agenda items be approved.

Motion carried:

Yeas: Shroll, Koorndyk, Chivis, Talen, Hennessy, Vander Molen, Brieve, Kallman, Voorhees, Ponstein, Stek, Bolter, Jones, Morgan, Antor, Vonk, Chair Saalfeld – 17.

Nays: 0.

#### RESOLUTIONS

#### 4-28-16-30 – PURCHASE OF DEVELOPMENT RIGHTS SELECTION CRITERIA AND APPLICATION CYCLE FOR 2016 / ADMINISTRATOR'S OFFICE

WHEREAS, the Purchase of Development Rights (PDR) Ordinance adopted by the Board of Commissioners in 2002 established procedures for the administration of the PDR program. By Ordinance, the Kent County Agricultural Preservation Board is responsible for much of the program administration with certain items presented to the Board of Commissioners for approval; and

WHEREAS, the Agricultural Preservation Board has prepared the selection criteria to be used to rank and prioritize PDR applications. Per the Ordinance, the Board of Commissioners must approve the criteria, which is reviewed annually; and

WHEREAS, this year's selection criteria continues to focus on preservation efforts in areas with large blocks of agricultural land and considers factors such as soil type, parcel size, proximity to water and sewer, and proximity to other public or private preserved land. The 2016 criteria includes provisional language specifying that mineral rights exploration may be granted on a limited basis and depending on the language of the easement in the event funding from sources other than the Agricultural Conservation Easement Program (ACEP) are used. There are no other changes to the 2016 Scoring Criteria; and

WHEREAS, the Agricultural Preservation Board intends to seek funding to preserve qualifying applications to the Michigan Agricultural Preservation Fund and the ACEP Program but has not yet submitted an application to ACEP for 2016. All applications need to proceed through the County process in order to be eligible for submittal to the Michigan Agricultural Preservation Fund and Farm and the ACEP. It is recommended that the County application cycle be from May 1, 2016 through July 31, 2016, to allow sufficient time to score and appraise priority properties; and

WHEREAS, this item has been reviewed and recommended by the Legislative and Human Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approve the 2016 Kent County Purchase of Development Rights selection criteria and authorize an application cycle of May 1, 2016 through July 31, 2016.

Motion by Commissioner Shroll, seconded by Commissioner Koorndyk, that the resolution be adopted.

Motion carried by voice vote.

4-28-16-31 – CONVERSION OF TWO FULL-TIME PUBLIC HEALTH NURSE POSITIONS TO ONE FULL-TIME PUBLIC HEALTH NURSE POSITION / HEALTH DEPARTMENT

WHEREAS, the Health Department is requesting conversion of two vacant part-time Public Health Nurse positions to a single full-time position in the Children's Special Health Care Services (CSHCS) Program; and

WHEREAS, the CSHCS Program provides case management services including referrals, advocacy, and support groups to parents of children with serious chronic medical conditions. The Health Department will be better able to meet the growing demand for service in this program by adding another nurse to focus on case management. Program enrollment has increased from 2,200 in 2011 to current enrollment of 2,700 children, who are allowed to remain in the program to age 21. Currently, approximately 66 percent of clients, or 700 families, could benefit from more comprehensive case management if the program were more fully staffed; and

WHEREAS, by converting two part-time positions to a full-time position, rather than filling the two part-time positions, the Health Department would better meet clients' needs in a timely manner, and would improve team work and collaboration between the nurses and the families enrolled. A timely response to a parent in a time of crisis is very important. Having a full-time Public Health Nurse allows the nurse to be available to the parents consistently throughout the work week; and

WHEREAS, the Michigan Department of Health and Human Services funds the case management services provided under this program on a per unit basis for various case management services performed. The proposed full-time position would provide additional case management services that will generate sufficient revenue to fully cover the net added cost of \$8,224 for the conversion of the two part-time positions to a single full-time position; and

WHEREAS, in the event that funding is eliminated for decreased, the position(s) will be eliminated unless continuation funding is approved pursuant to Fiscal Policy on grants, contracts, and donations; and

WHEREAS, this item has been reviewed and recommended by the the Legislative and Human Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approve the conversion of two part-time Public Health Nurse positions to a single full-time Public Health Nurse position.

Motion by Commissioner Koorndyk, seconded by Commissioner Hennessy, that the resolution be adopted.

Motion carried by voice vote.

4-28-16-32 – NETWORK180 – INNOVATIVE STRATEGIES FOR ENHANCING RECOVERY ORIENTED SERVICES / HEALTH DEPARTMENT

WHEREAS, the Health Department has received notice from Network180 that funding of \$93,080 is available to develop innovative strategies for enhancing recovery oriented services that are consistent with the requirements of the Substance Abuse Prevention and

Treatment Block Grant and the Michigan Department of Health and Human Services Strategic Priorities; and

WHEREAS, the grant will cover costs to create a user-friendly website and an accompanying marketing campaign that assists in the navigation of substance use treatment and recovery support services throughout West Michigan, and prevent the development of new substance abuse disorders; and

WHEREAS, the website will target individuals directly impacted by a substance abuse disorder, as well as medical and social service professionals that make substance use and recovery support referrals; and

WHEREAS, a decision-tree based website will assist to identify appropriate services which will reduce harm caused by addiction, with the goal of sustained recovery maintenance; and

WHEREAS, the \$93,080 in grant funds will be used to support contractual work to develop the website (\$43,500), a marketing campaign (\$30,000), .08 FTE of existing Health Department staff (salary and benefit costs of \$7,440), and indirect costs of (12,140); and

WHEREAS, the term of the grant is April 1, 2016 through September 30, 2016.

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby accept and appropriate \$93,080 in funding from Network180 to the 2016 Health Fund Budget; and

BE IT FURTHER RESOLVED that the Board Chair is hereby authorized to execute the grant agreement and approve grant extensions and changes, within fifteen percent of the original award.

Motion by Commissioner Jones, seconded by Commissioner Vander Molen, that the resolution be adopted.

Motion carried by voice vote.

#### 4-28-16-33 – LEASE OF UNDEVELOPED PARK PROPERTY / PARKS DEPARTMENT

WHEREAS, the County owns certain property in Alaska (Caledonia Township) that was acquired for future park expansion and has leased the property for a number of years; and

WHEREAS, until park expansion is undertaken, it is desired that the property be maintained and appropriately utilized. The property historically has been farmed; and

WHEREAS, quotes were solicited from farmers interested in using the property for farming; and

WHEREAS, VanKalker Farms submitted a quote and is willing to pay the County \$150/acre annually to farm field crops, maintain the property using generally accepted agricultural practices and indemnify the County from any liability arising from its use of the property. Rent will be due after crop harvest but no later than December 31 of each year; and

WHEREAS, a lease between VanKalker Farms and the County has been drafted for the 2016 and 2017 seasons. The lease also allows subsequent annual renewal upon mutual agreement. The lease will be executed by the County Administrator or his designee on behalf of

the County; and

WHEREAS, the lease has been reviewed and approved as to form by Assistant Corporate Counsel; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approve the lease of approximately 175 acres of property in Caledonia Township, Alaska MI to VanKalker Farms for the annual production of crops until such time as the Parks Department is ready to incorporate this property into active Parks use and authorize the execution of the lease.

Motion by Commissioner Kallman, seconded by Commissioner Vander Molen, that the resolution be adopted.

Motion carried by voice vote.

#### PUBLIC COMMENT

There was no public comment.

#### REPORTS

##### Grand Rapids Downtown Development Authority

Commissioner Talen: The Downtown Development Authority is moving forward with the theatre project.

##### Gerald R. Ford International Airport

Commissioner Morgan: The Airport terminal project is on schedule. The farewell reception for Airport Executive Director Brian Ryks will be held at Egypt Valley Country Club on May 4, at 5:30 p.m.

##### Community Mental Health Authority Board

Commissioner Stek: The Community Mental Health Authority Board will meet on May 2 and take up the restructuring of the Lakeshore Regional Partners Board.

#### MISCELLANEOUS

##### Freedom Cruise

Commissioner Antor: The Freedom Cruise will be held on June 18 honoring World War II and Korean War veterans.

##### Veterans

Commissioner Ponstein: Urged the Board to advocate for Veterans at the state level.

Sympathy

Commissioner Voorhees: Announced that former radio show host, Bruce Grant, passed away recently.

Art Van Sports Complex Incident

Commissioner Vander Molen: Commented on a woman who had a heart attack while attending an event at the Art Van Sports Complex. He thanked Metro Health and Rockford Ambulance for their assistance.

Legislative and Human Resources Committee Meeting

Commissioner Shroll: The Legislative and Human Resources Committee will meet immediately following this meeting. The meeting was rescheduled from Tuesday, April 26, due to a power outage in the County Administration Building.

Community Health Advisory Committee (CHAC)

Commissioner Shroll: The Community Health Advisory Committee will meet today at the Health Department from 12:00 (Noon) to 2:00 p.m. All are invited to attend.

Administrative Professionals Day

Commissioner Shroll: In recognition of Administrative Professionals Day, she thanked Pam Van Keuren, Executive Assistant to the Board, on behalf of the Board for all of her help and assistance.

Chair Saalfeld: Also expressed his appreciation of Pam.

Health Department

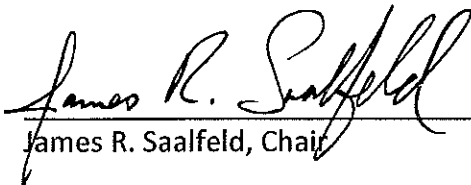
Commissioner Brieve: Thanked Adam London and the sanitarians at the Health Department for the work they do with regard to restaurant inspections and in looking out for the public.

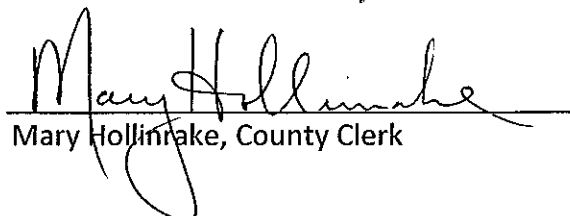
Bond Rating

Chair Saalfeld: Reported that Kent County has received the bond rating agencies' AAA bond rating for the 18<sup>th</sup> consecutive year.

ADJOURNMENT

At 8:50 a.m., Commissioner Vander Molen moved to adjourn, subject to the call of the Chair, and to Thursday, May 12, 2016, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Morgan. Motion carried.

  
James R. Saalfeld, Chair

  
Mary Hollinrake, County Clerk